



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

16 February 2021

DIVISION MEMORANDUM
DM No. 083, s. 2021

REORIENTATION OF ADOPT-A-SCHOOL PROGRAM COORDINATORS ON THE DEPED PARTNERSHIP DATABASE SYSTEM

To: OIC-Assistant Schools Division Superintendents, Curriculum Implementation Division Personnel, School Governance and Operations Division, Elementary and Secondary School Principals, Head Teachers, Teachers-In-Charge, Adopt-a-School Program Coordinators and All Others Concerned

1. In reference to **Republic Act 8525** also known as the **Adopt – a – School Program of the Department of Education**, the Division of Quezon will conduct an **online orientation** to the Adopt-a-School Program School Coordinators and School Heads on the reporting mechanism initiated by the Agency, the DepEd Partnership Database System and to introduce the Deped Quezon's Partnership Database on **March 02 to 05, 2021 from 9:00 in the morning to 3:00 in the afternoon** through the following link:

DATE	CONGRESSIONAL DISTRICT	MEETING LINK
02 March 2021	1 st Congressional District	Meeting ID: 974 4273 3113 Passcode: 12345
03 March 2021	2 nd Congressional District	Meeting ID: 912 3263 5594 Passcode: 12345
04 March 2021	3 rd Congressional District	Meeting ID: 986 1272 1618 Passcode: 12345
05 March 2021	4 th Congressional District	Meeting ID: 948 6842 3113 Passcode: 12345

2. The activity aims to orient the ASP Coordinators especially those newly designated on the reporting mechanism and to discuss the utilization of the Partnership Database System which the Division will use with regard to Partnership and Linkages.
3. For clarification, you may contact the Social Mobilization Section, **Paul Clifford N. Marquez** at **0923.747.0557** or **Mary Joyce P. Salamat** at **0906.374.4908** or email at depedquezonasp@gmail.com.

DEPEDQUEZON-TM-SDS-04-009-003



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4. Attached is the matrix of activity for your reference.
5. Immediate dissemination of this Memorandum is desired.

ELIAS A. ALICAYA, JR., EdD
Assistant Schools Division Superintendent
Officer-in-charge
Office of the Schools Division Superintendent

DEPED - QUEZON ICT UNIT
UPLOADED
Date/Time: <u>2/26/21</u> <u>12:20 PM</u>
By: <u>WHL</u>
Ref. no. <u>DM 003 s. 2021</u>

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**VIRTUAL ORIENTATION ACTIVITY ON THE DEPED PARTNERSHIP DATABASE SYSTEM
PROGRAM MATRIX**

02 – 05 March 2021, 10:00am – 3:00pm

TIME	ACTIVITY	PERSONS INVOLVED
9:00 – 9:45am	Logging in of Participants to the link provided	IT Officer SMN Personnel Public Schools District Supervisors School Heads ASP School Coordinators
9:45 – 10:00am	Settling down of participants before the start of the Activity	SMN Personnel Participants
10:00 – 10:15am	Program Preliminaries	SMN Personnel
10:15 – 10:30am	Attendance Check Statement of Purpose	Mary Joyce P. Salamat <i>Education Program Specialist II - SMN</i>
10:30 – 11:00am	Messages * from the Office of the SDS * from the Office of the ASDS-in-Charge * from the Office of the SGOD Chief	SMN Personnel Top Management SGOD Chief
11:00 – 12:00nn	Presentation on DPDS	Paul Clifford N. Marquez <i>Senior Education Program Specialist – SMN</i> Wilbert B. Porteza <i>Division Information and Technology Officer</i>
12:00nn – 1:00pm	LUNCH BREAK	
1:00 – 2:00pm	Presentation of the Division Process on the submission of the Quarterly ASP Report	Mary Joyce P. Salamat <i>Education Program Specialist II - SMN</i>
2:00 – 2:30pm	Question and Answer	SMN Personnel Participants
2:30 – 2:45pm	Announcements and Other Concerns	SMN Personnel Participants
2:45 – 3:00pm	Closing Remarks	Raul R. Agaran <i>Education Program Supervisor - SGOD</i>

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